



All India Institute of Medical Sciences, Bhubaneswar
Sijua, Post: Dumuduma, Bhubaneswar – 751019

PEADIATRIC HEMATOLOGY-ONCOLOGY DIVISION
DEPARTMENT OF MEDICAL ONCOLOGY & HEMATOLOGY
(ICMR Supported Extramural Project)

AHIMS/BBSR/ICMR/2024

Date: 12 June 24

Project Recruitment Notification

Applications are invited from interested and eligible candidates for the following five posts in an ICMR supported multicentric research project titled: 'Improving Survival in Childhood Acute Lymphoblastic Leukemia in India (ISCALL): ICiCLE Implementation Study' at AIIMS, Bhubaneswar, Dept. of Medical Oncology/Hematology (Pediatric Hematology-Oncology Division). A walk-in interview will be conducted on 27 June 2024 in the Board Room, First Floor, Academic Building, AIIMS, Bhubaneswar. Candidates attending the interview should report at 9 AM and bring their updated CV along with a copy of the filled application form (Annexure 1 as provided in the advertisement) along with the original certificates.

1. Post Details and eligibility criteria: -

(a) **Name of the Post:** Staff Nurse/ Project Nurse - III

(b) **Number of Vacancies:** 01 (one)

Essential Qualification	<ul style="list-style-type: none">• B.Sc. Nursing (four years) from a recognized university with minimum second class or equivalent CGPA
Salary	Rs. 28,000/- + Rs. 5,040 (18% HRA)
Age Limit/Years	Up to 35 years
Roles and Responsibilities	<ol style="list-style-type: none">1. Enrolment of participants/volunteers in the Implementation of Qualitative studies, including:<ul style="list-style-type: none">• Determining eligibility for participation,• Patient education, Informed consent2. Enrolment of new patients into study, coordinating baseline workup for new cases & follow-up all test reports3. Monitoring of treatment phases for all patients enrolled for toxicities, treatment adherence, and timely follow-up4. Clinical data collection & entry into database5. Coordinate care of study participants/volunteers, including:<ul style="list-style-type: none">• Collection of survey questionnaires,• Ensuring GCP adherence,• conduct caregiver assessment surveys• Follow-up of study participants,

	<ul style="list-style-type: none"> • Interact with study teams to provide feedback on qualitative surveys, • conduct qualitative interviews. • Coordination with the Implementation Centre regarding qualitative data capture activities <ol style="list-style-type: none"> 6. Oversight of qualitative surveys and reporting 7. Prepare documentation and report related to qualitative research. 8. Partake in training activities under the implementation center 9. Coordination within Hub, Implementation Centre and CRU 10. Conduct and management of trainings and workshops 11. Participate in all study-related activities & discharge other duties assigned by PI.
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2. **Post Details and eligibility criteria: -**

(a) **Name of the Post:** Project Technical Officer/ Project Technical Support-III (Project Manager)

(b) **Number of Vacancies:** 01 (one)

Essential Qualification	<ul style="list-style-type: none"> • Three years Graduation degree in the relevant subject/field + three years' experience OR • PG in the relevant subject/field
Salary	Rs.28000/- + Rs. 5,040 (18% HRA)
Age Limit/Years	Up to 35 years
Roles and Responsibilities	<ol style="list-style-type: none"> 1. Overall conduct, coordination & and supervision of all project activities 2. Coordination with the study team for the proper functioning of the study 3. Communication/Coordination with all investigators & research staff. 4. Coordination of the study with 1) Hub centers, 2) CTU and 3) Implementation Centre 5. Coordination with the monitoring body/ site monitors, oversee site monitoring visits, resolve queries from monitoring visits 6. Prepare periodic progress reports for 1) CRU, 2) Implementation Centre and 3) Hub Centers 7. Coordinate with site IRB, submit amendments, annual reports 8. Maintenance of study master files and documentation 9. Data management, monitoring, quality check, data analysis 10. Conduct periodic audits, prepare monthly summary & study dashboard 11. Overall management of project funding, purchases, salary, account statements, audits <p>Participate in all study-related activities and discharge other duties assigned by PI.</p>

3. Post Details and eligibility criteria: -

(a) Name of the Post: Project Technician/Project Technical Support-II (Data Management)

(b) Number of Vacancies: 01 (one)

Essential Qualification	<ul style="list-style-type: none"> 12th in science + Diploma (Engineering/Computer science/ computer application/Electronic & communication) + Five Years' Experience in relevant subject/field OR Bachelor's degree in computer application / IT / Computer science/ Electronic & Communication from a recognized institution/ university
Salary	Rs. 20,000/- + 3,600 (18% HRA)
Age Limit/Years	Up to 30 years
Roles and Responsibilities	<ol style="list-style-type: none"> 1. Collection of data from Research Nurse/ site clinical contact 2. Input data into the study database (real-time) 3. Coordination with the Centre (regular updates, meetings, and data audit activities) 4. Management of site monitoring visits with completion of follow-up actions to monitoring queries 5. Maintenance of study documentation 6. Ensure data confidentiality, security, and compliance with all GCP standards and rules. 7. Prepare weekly/monthly data summary & project dashboard. 8. Miscellaneous office and administrative work related to the project. 9. Participate in all study-related activities and discharge other duties assigned by PI.

4. Post Details and eligibility criteria: -

(a) Name of the Post: Project Technician/Assistant/ Project Technical Support-II (Lab)

(b) Number of Vacancies: 01 (one)

Essential Qualification	<ul style="list-style-type: none"> 12th in science + Diploma (MLT/DMLT) + Five years' experience in relevant subject/field [(Pathology/Lab Oncology/Flow cytometry)]
Salary	Rs. 20,000/- + 3,600(18% HRA)
Age Limit/Years	Up to 30 years
Roles and Responsibilities	<ol style="list-style-type: none"> 1. Designing and executing laboratory testing according to ICiCle standard procedures 2. Prepare SOP for sample collection, processing, storage and lab assays 3. Analyze laboratory data and prepare reports for study/ protocol management. 4. Maintenance of log of all lab activities and data repository for lab reports 5. Periodic of audit lab activities and reports 6. Partake in training activities under Hub centre 7. Miscellaneous administrative work for the overall functioning of

	the project 8. Participate in all study-related activities & discharge other duties assigned by PI.
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5. Post Details and eligibility criteria: -

(a) **Name of the Post:** Laboratory Technician/ Project Technical Support-I

(b) **Number of Vacancies:** 01 (one)

Essential Qualification	• 10 th + Diploma (MLT/DMLT/ITI) + Two years' experience in relevant subject/field (Pathology/Lab Oncology/Flow cytometry)
Salary	Rs.18,000/- + 18% HRA, as admissible
Age Limit/Years	Up to 28 years
Roles and Responsibilities	1. Sample collection, processing and storage 2. Designing and executing laboratory testing according to ICiCLe standard procedures 3. Analyze laboratory data and prepare reports for study/ protocol Management

NOTE:

- i. Candidates applying for more than one post must submit a separate application for each post applied.
- ii. It is mandatory to mention the Name of the post applied and the Sl.no. as per advertisement.
- iii. Qualification and experience should be in a relevant discipline/field from a recognized Institute. Experience should have been gained after acquiring the minimum essential qualification.
- iv. Qualification, experience, other terms, and conditions may be relaxed/ altered at the discretion of the Project Investigator.
- v. These posts are temporary and purely on contract basis for an ICMR supported Extramural project, and no claim for any other regular post in AIIMS, Bhubaneswar shall be entertained.
- vi. The initial appointment will be for one year and can be extended into 2nd/3rd year purely on performance basis.
- vii. **Valid email ID and mobile number on CV are required.**
- viii. No TA/DA will be paid for the interview.
- ix. Canvassing of any kind will lead to disqualification.
- x. Submission of wrong or false information during the process of selection shall disqualify the candidate at any stage.
- xi. If the performance of the appointee is not found satisfactory by the investigator, the appointment can be terminated at any time without any notice.
- xii. The appointee may be relieved from the current job position with one-month prior notice, failing to do so, he/she may be held responsible for paying one month's salary.
- xiii. The appointee shall perform the duties assigned to him/her. The competent authority reserves the right to assign any duty as and when required. No extra/additional allowances will be admissible in case of such assignment.
- xiv. The appointee shall be on the whole-time appointment of the AIIMS, Bhubaneswar and shall not accept any other assignment, paid or otherwise, and shall not engage himself/herself in a private

- practice of any kind during the contract period.
- xv. The appointee shall not be entitled to any benefit like Provident Fund, Pension, Gratuity, Medical Attendance Treatment, Seniority, Promotion etc., or any other benefits available to the Government Servants appointed regularly.
 - xvi. The appointee will not be eligible to get official accommodation/quarters allotment within the campus as applicable to the other regular employees of this Institute.
 - xvii. The decision of the Principal Investigator will be final in all matters of recruitment.
 - xviii. Validity of the selected list is for one year from the date of publication of results and renewable accordingly.

Application Process:

Interested candidates fulfilling the eligibility criteria and agreeing to the terms & conditions for appointment (as mentioned above) may appear the walk-in interview on 27 June 2024 after submitting the filled-up application form (annexure 1) along with all the desired enclosures:

Enclosures: (To be attached along with the application form)

1. CV (filled in application form/ annexure 1)
2. Birth certificate / Proof of DOB
3. Valid Photo ID and Address proof
4. Community certificate (SC/ST/OBC) if applicable
5. Certificate(s) of Academic Qualifications
6. Experience Certificate (Work & Research)
7. Scientific Publications
8. Personal statement

In case of any queries, please contact the PI, Dr. Sonali Mohapatra, Addl. Prof. on the following email: icmriscall.aiimsbhubaneswar@gmail.com with subject mentioned as "Enquiries about ICMR -ISCALL Study Recruitment."



Dr. Sonali Mohapatra (P.I.)
Additional Professor & Head of Pediatric Hematology-Oncology Division,
Department of Medical Oncology & Hematology,
AIIMS, Bhubaneswar (Odisha) -751019

Annexure 1

APPLICATION FORM

(To be filled in **BLOCK** letters ONLY)

Study Title: Improving Survival in Childhood Acute Lymphoblastic Leukemia in India (ISCALL): ICiCLE Implementation Study.

1. Name of the Post Applied for: _____
(Include Serial No as per the advertisement)
2. Name of the Applicant: _____
3. Father's Name: _____
2. Gender (Male / Female / Other): _____
3. Date of Birth (dd/mm/yyyy): _____
4. Marital Status (Married / Unmarried): _____
5. Age: _____ years _____ months _____ days
6. Nationality: _____
7. Address for Communication: _____

_____ PINCODE: _____
8. Permanent Address: _____

_____ PINCODE: _____
9. Mobile: _____ Email ID: _____
10. Whether belongs to SC/ST/OBC: _____
11. Have you ever been convicted by a court of law or is there any criminal case / disciplinary action / vigilance enquiry pending against you? If so, specify: _____
12. Fields of Research Experience (if any): _____

Affix your recent
Passport size Photo
(Do not staple)

13. Educational Qualifications: (Enclose self-attested photocopies)

Ser No	Educational Qualification (from SSLC / Matriculation)	Board / University	Mon / Year of Passing	Percent of Marks (or Percentile)	Subject(s)
(a)	Tenth Equivalent				
(b)	Higher Secondary				
(c)	Degree				
(d)	Diploma/PG Diploma				
(e)	Others (specify)				

14. Details of Previous Employment (if any) :

Ser No	Employer	Designation	From	To	Duration	Regular / Temporary	Nature of work
(a)							
(b)							
(c)							
(d)							
(e)							

15. Reference Letters / Testimonials:

A. _____

B. _____

16. Any other relevant information: _____

17. Check List: (Please tick as proof of enclosures) All Certificates must be attested and be attached in the following order:

Certificate in support of age (Tenth equivalent/High School Certificate)

Degree/Diploma

Experience Certificate..... Caste

certificate (If any)

Any others (if any)

Declaration by the Applicant

I, _____ hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligible and detected before or after Exam/Interview, I hereby convey my consent for the cancellation of my candidature. Further, I declare I have gone through all the terms and conditions of the appointment. I will abide the same and I will not claim any regularization.

Place: _____

Date: _____

(Signature of the Applicant)